

Hull CVS Human Resources Support Service Registration Form



Hull CVS provides a low cost Human Resources Support Service to voluntary and community sector employers for an annual subscription starting from just £50. To register for this service, please complete this form and return to: Martin Craven, Hull CVS, The Strand, 75 Beverley Road, Hull, HU3 1XL. or fax to 01482 580565.

Contact Details

Name of Organisation:

Address:

Telephone: Fax:

Contact Names (Please note that only named persons will be able to access the support service. To enable us to provide a consistent service, only two people per organisation are able to access this service).

Contact 1: Contact 1 Email:

Contact 2: Contact 2 Email:

Organisation Details

Please tick the option that applies to your organisation:

Registered Charity Charity Number:

Company limited by guarantee Registration Number:

Other Please state:

No. of full time employees: No. of part time employees: No. of volunteers:

No. of employees registered disabled: Are you a member of Hull CVS?

Do you have a trade union agreement?: If yes, which union is this with?

Invoice Details & Declaration

I enclose a cheque I require an invoice Purchase Order No:

Signature: Position:

Print Name: Date:

For Office Use:

Date received	<input type="text"/>	Date Confirmation sent	<input type="text"/>	Date to HR team	<input type="text"/>	Date of appt	<input type="text"/>	
<input type="checkbox"/> Payment received	Date to finance	<input type="text"/>	Invoice No.	<input type="text"/>	Journal No.	<input type="text"/>	Renewal Due.	<input type="text"/>