



# Hull CVS

'community and voluntary services'

helping you make a difference

## Membership Application Form Guidance

Hull CVS's objectives are:

*a) to promote any charitable purposes for the benefit of the company in the local government district of Kingston upon Hull and its neighbourhood and, in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness;*

*b) to promote and organise co-operation in the achievement of the above purposes and to that end to bring together in council representatives of the voluntary organisations and statutory authorities within the area of benefit.*

### 1. Criteria for Membership

A group or organisation applying for membership of Hull CVS must be able to demonstrate that:

1. They are a voluntary organisation (i.e. that their affairs are managed by, and/or are ultimately accountable to, a group of people for no pecuniary advantage);
2. That their aims and objects are broadly charitable to the exclusion of private gain;
3. That the group or organisation is conducted for the benefit of the public and is active in the community;
4. That the organisation's activities principally benefit people in or around Hull; and
5. That the organisation is committed to supporting the principle of equal opportunities consistent with the Hull CVS Equal Opportunities Policy (available on request)

The Hull CVS constitution specifically allows statutory authorities to be members of the CVS, in which case condition (1) would not apply.

Criteria approved by the Hull CVS Executive Committee on 25th May 1993, amended 14th July 1993

Individuals can also become members of Hull CVS subject to being committed to the furtherance of the Hull CVS charitable objectives and with the provision that the number of individual members does not exceed one quarter of the organisational members.

Membership of Hull CVS is personal and not transferrable.

The Hull CVS Memorandum and Articles of Association can be viewed on our website at: [www.hullcvs.co.uk/about-us](http://www.hullcvs.co.uk/about-us)



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## 2. Application Procedure

All applications for membership must be made on the membership application form and approved and dated by the Chair or Chief Officer of the group or organisation. Applications and supporting documents should be sent to the Operations Manager, Hull CVS, The Strand, 75 Beverley Road, Hull, HU3 1XL.

## 3. Group Members Supporting Documents

Group members must send a paper copy of their governance instrument (constitution, trust deed, or memorandum and articles of association) together with details of any charity, company or other registration with your application.

Organisations that do not have the above documents (e.g. because they have not been in existence for very long) may still apply for membership. In this case you will need to explain in writing how your group or organisation makes decisions.

## 4. The Membership Process

On receipt, your application will be checked to ensure that all sections have been completed and all the supporting documents submitted. If any information is missing, we will contact you to ask for it.

Your application will then be assessed against our membership criteria. We may contact you for further information if necessary.

If your application is approved you will receive a welcome pack about our services plus a questionnaire so we can promote your group on our online Directory. As a member you will also be invited to our AGM and will be eligible to stand for election as a director of the company.

If your application is rejected we will write to let you know why and what action you may wish to take to pass our membership criteria.

## Contact us:

tel: 01482 324474  
fax: 01482 580565  
email: [enquiries@hull-cvs.co.uk](mailto:enquiries@hull-cvs.co.uk)  
office: The Strand, 75 Beverley Road, Hull, HU3 1XL  
website: [www.hullcvs.org.uk](http://www.hullcvs.org.uk)

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Quality  
Award



**Volunteer Centre**  
Hull

**Hull Community and Voluntary Services Ltd**

Registered in England No. 1570120 Registered Charity No. 514311

Registered Address The Strand, 75 Beverley Road, Hull, HU3 1XL, Tel: 01482 324474