

Booking Information

Course Costs

Our aim is to offer a range of courses, and where possible we try to secure funding in order to provide some courses for free. Where there is a charge, we try and make sure the courses are affordable for all and so a tiered pricing structure has been developed. Please refer to the table below for more information.

	VCSE Group (member)	VCSE Group (non-member)	Public/Private Group
Short Course	£20	£25	£40
½ day course	£35	£40	£65
Accredited (Level 2)	£70	£80	£130
Accredited (Level 3)	£80	£90	£145

Occasionally we will be able to offer other promotional offers on our training programme. To be kept up to date with these offers, please visit our website or sign up to our mailing list.

Refreshments

Refreshments are provided on all courses at The Strand and Centre 88. Attendees will need to bring their own lunch on full day courses, unless otherwise stated.

Confirmation of Courses

Confirmation of bookings along with joining instructions will be sent by email (or post if no email address is provided) at least seven days prior to the event. Please note you can only attend a course once you have received this confirmation. If you have not received this confirmation or heard from us by 7 days prior to the event, please call our Training Officer on 01482 324474.

Locations

All training courses will be delivered at The Strand or Centre 88, unless otherwise stated. Directions to each of these venues will be provided as part of the confirmation of booking and subsequent reminders.

Cancellation & Non-Attendance Policy

If you are unable to attend the course, please let us know as soon as possible in writing, by post, or email so that the place can be opened up to someone else.

If someone is attending in your place, please advise us of this and complete a new registration form for this person.

The following charges will apply if you wish to cancel your attendance on a course:

- More than 15 days before – No charge
- Between 14 and 7 days – 50% charge
- Less than 7 days – 100% charge
- Non-attendance - 100% charge

We reserve the right to charge a cancellation fee (to cover costs incurred for your booking) if you cancel within 5 working days of the date of the event or if you fail to attend.

Hull CVS reserves the right to withdraw a course at any time. In the event of this happening, Hull CVS will offer a full refund, or an alternative course or date, if applicable.