

Email:

Wykearea.Team@hullcc.gov.uk

Tel: 01482 300300

Date: 16/01/2024

Dear Applicant,

RE: Mitchell Community Centre – Expression of Interest

Firstly, I would like to thank you for your patience in regard to this matter, I appreciate this process has taken longer than we all expected.

Accordingly, we are contacting all previous applicants who have so far expressed an interest in taking occupation of the property, given that some time has now passed, and your circumstances may have changed, as have the Council's processes in dealing with this matter.

Should you still be interested in occupying the Centre, we are now asking that all applicants read carefully the attached Brief, Property Particulars and Community Engagement guidance document before submitting the new Expression of Interest form back to us.

Please submit the documentation by **12 noon on 23rd February 2024** by forwarding it to the following email address: Wykearea.Team@hullcc.gov.uk with the subject line **Mitchell Centre – Expression of interest – your organisation's name**. Any forms submitted after this deadline will not be considered.

If you do not wish to submit an Expression of Interest, please let us know, as soon as possible.

Alternatively, if you would be interested in working alongside the new tenant to provide activities in the Centre, please also let us know. Please include your name, organisation, address and type of activities you provide, and we will pass the information on.

After the closing date (**12 noon on 23rd February 2024**), a review meeting will take place to evaluate the submitted applications and to select a preferred applicant.

I would once again like to thank you for your patience in this matter, but in the meantime if you have any further queries, please do not hesitate to contact us via email at Wykearea.Team@hullcc.gov.uk.

Thank you.

For and on behalf of Neighbourhoods & Housing and Property & Assets